

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 9

April 20, 2018

SUBJECT: RELEASE OF IMPOUNDED VEHICLE TO INDIVIDUAL OR CORPORATE LEGAL OWNER – REVISED; LEGAL OWNER'S RELEASE AND INDEMNIFICATION AGREEMENT, FORM 15.17.00 – DEACTIVATED

PURPOSE: This Order revises the procedures related to releasing an impounded vehicle to the individual or corporate legal owner. This Order also deactivates the Legal Owner's Release and Indemnification Agreement, Form 15.17.00, since it conflicts with the requirements delineated in California Vehicle Code Section 14602.6(f). California Vehicle Code Section 14602.6(f) does not require the notarization of any document, prior to the vehicle's release. The Legal Owner's Release and Indemnification Agreement directed that a notarization is required on this form to release a vehicle from Department custody, prior to the 30-day hold.

PROCEDURE:

- I. RELEASE OF IMPOUNDED VEHICLE TO INDIVIDUAL OR CORPORATE LEGAL OWNER – REVISED.** Department Manual Section 4/780.75, *Release of Impounded Vehicle to Individual or Corporate Legal Owner*, has been revised. Attached is the revised Department Manual section with revisions indicated in italics.
- II. LEGAL OWNER'S RELEASE AND INDEMNIFICATION AGREEMENT, FORM 15.17.00 – DEACTIVATED.** The Legal Owner's Release and Indemnification Agreement, has been deactivated.

FORM AVAILABILITY: The Legal Owner's Release and Indemnification Agreement has been deactivated and all versions of this form shall be marked "obsolete" and placed into the divisional recycling bin.

AMENDMENT: This Order amends Section 4/780.75 of the Department Manual. The Form Use Link referencing the Legal Owner's Release and Indemnification Agreement has been deactivated.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK
Chief of Police

Attachment

DISTRIBUTION "D"

**DEPARTMENT MANUAL
VOLUME IV
Revised by Special Order No. 9, 2018**

**780.75 RELEASE OF IMPOUNDED VEHICLE TO INDIVIDUAL OR CORPORATE
LEGAL OWNER.** An impounded vehicle which is available for release shall be released to the individual or corporate legal owner only when:

- A reasonable search by the concerned investigating officer(s) has failed to locate the present owner; *and*,
- The individual or corporate legal owner or the owner's representative presents satisfactory personal identification and proof of ownership.